



***NEW JERSEY STATE POLICY PROHIBITING DISCRIMINATION,
HARASSMENT OR HOSTILE ENVIRONMENTS IN THE WORKPLACE
AND
PROCEDURES FOR INTERNAL COMPLAINTS ALLEGING DISCRIMINATION,
HARASSMENT OR HOSTILE ENVIRONMENTS IN THE WORKPLACE***

Acknowledgement of Receipt

The State of New Jersey is committed to providing every employee with a workplace free from unlawful discrimination.

Every employee is required to read and become familiar with the “New Jersey State Policy Prohibiting Discrimination, Harassment or Hostile Environments in the Workplace” (Policy) and the “Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments in the Workplace” (Procedures).

Any questions you may have about the Policy or Procedures should be directed to the Equal Opportunity and Affirmative Action Office, 101 Administrative Services Building, 771-3078.

Please sign this Acknowledgement of Receipt form to confirm receipt of the Policy and Procedures. Failure to sign the form does not relieve an employee of the responsibility to understand and adhere to the provisions of the Policy and Procedures.

A copy of the signed form will be placed in your personnel file.

Employee’s Name (Please Print)

Employee’s Signature

Date