



Office of Human Resources Newsletter

October 2017 Edition

The New Jersey Employees' Charitable Campaign (NJECC)

Please view President Gitenstein's message about the: [NJECC Initiative](#)

TCNJ received the Chairperson's Award from the NJECC for last year's efforts in recognition of our outstanding dedication, exemplary participation, and exceeding the prior year's fundraising goal. Your selfless giving made this possible.

The NJECC is the only approved charitable payroll deduction of TCNJ employees. NJECC supports the work of agencies and organizations that fight disease, make life more meaningful for the young and elderly, assist the impoverished, and help people to become economically self-sufficient.

To initiate your pledge, send an email with your name and department to: NJECC2017@tcnj.edu and you will receive a welcome email from the NJECC with instructions on how to sign up for payroll deductions via the NJECC website.

Healthy Campus Wellness Program



Domestic Violence Awareness Month

One in three women, and one in four men have been victims of some form of physical or

emotional abuse. Every minute, 20 people are victims of intimate partner violence.

Kalia Most of Womanspace will deliver a presentation on Domestic Violence Awareness on Thursday, October 26th from 11:30am-1:00pm in the Education Building, room 207. To register for this workshop please contact Krystal Corbett at corbettk@tcnj.edu. Lunch will be provided.

Benefits Open Enrollment

Health insurance elections must be submitted to HR by October 31, 2017. Employees who wish to enroll in a flexible spending account may do so directly with Wageworks by following the directions on the website, here: [Benefits Open Enrollment Information](#)

Total Benefit Seminars have been scheduled. This popular and informative workshop provides an overview of your benefits program, including changes and new options. To register for a seminar click here: [Total Benefit Seminars](#)

Last Week in Review

There was great enthusiasm in Decker Hall last week as over 150 employees attended the benefits fair, more than 100 received a flu shot and most participated in the Benefits Passport contest.

The Benefits Passport contest was conceived to encourage employees to visit benefit carriers



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and to incent visitors to get to know more about NJECC recipient organizations.

Once signed by at least 8 NJECC organizations, and 15 additional benefit carriers or local businesses, the passport was returned to a TCNJ benefits staff member for entry into a raffle.

Drum roll please... and the Winners Are!

- ✚ Marjorie Acheampong – Bldg Svcs
- ✚ Barb Clark – Student Health Svcs
- ✚ Phyllis Harley – Bldg Svcs
- ✚ Allison Lengyen – User Support Svcs
- ✚ Norma Ramsey – Bldg Svcs
- ✚ Patty Smith – Facilities

Please join us in congratulating the Benefits Passport contest winners!

Did You Know

Alternate Benefits Program (ABP)

Participants: Voluntary Contributions

Are you age 50 or better, or will you reach age 50 during the 2018 calendar year? If so, please take a moment to learn about retirement plan opportunities that are available to you: [Voluntary Plan Participation](#)

Parents Employee Resource Group

The Parents ERG provides a safe community where parents, expecting parents and those interested in becoming parents can discuss

topics related to parenthood and work-life balance.

A Parents Network Lunch Reception will take place on October 16th at noon. To learn more about the Parents ERG, please contact Christina Riso via email at risoc@tcnj.edu, or Angela Winterrowd at durossa1@tcnj.edu.

EAP On-Site Appointments

Beginning October 19, 2017, Princeton Healthcare System EAP will have limited availability for appointments, on campus, on Tuesdays and Thursdays. Your confidential appointment may be scheduled directly with the EAP by calling 1 (800) 527-0035.

Leave Time Remaining

Remember to schedule your accrued time off for the remainder of the calendar year prior to the end of the year. Information about the leave time policy: [Leave Time as we Approach the End of the Year](#)

Learning & Professional Development

Performance Management Tip

To enhance your skills evaluating performance and delivering feedback, consider registering for performance management training offered by the Learning & Professional Development team. For information on upcoming courses and workshops visit the Learning & Professional Development website: [Fall Semester Calendar](#)