

The Office of Human Resources

# NEWSLETTER

Feb. 2025

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THE COLLEGE OF NEW JERSEY  
OFFICE OF HUMAN RESOURCES



Laura Nawrocik

# Welcome aboard!



We are thrilled to announce new employees who have joined The College of New Jersey.

Each of them brings unique skills, experiences, and perspectives that will contribute to the continued success of our community.

Please join us in extending a warm welcome to our new team members:

Melissa Meagher - Education Programs Coordinator in Graduate, Global and Online Education

Alicia King - Records Specialist in Records and Registration

Matthew Ercolani - Clinical Coordinator in Online Counselor Education

Sabrina Magliulo - Director of EOF in the Department of the Educational Opportunity Fund

Kristen Cascante - Program Assistant in Records and Registration

Vanessa Lombardo - Project Director in Special Education Language & Literacy

## Farewells in HR

It is with a mix of gratitude and sadness that we announce the departure of Brittany Mason. Brittany joined the Employee and Labor Relations unit in November of 2023 as the Employee and Labor Relations Specialist.

During her time with us, she made significant contributions to our work and was a valued member of our team. As of January 2025, Brittany has taken on an exciting new role with the State of New Jersey Department of Agriculture. While her presence here will be greatly missed, we are thrilled for her as she steps into this next chapter of her career.

We wish Brittany all the best in her new position and future endeavors.





# EMPLOYEE SPOTLIGHT - FEBRUARY 2025

We are pleased to announce that Nichole Hardeman has joined our team in HR. She will be in the compensation unit as a Human Resources Business Partner and will assist with compensation, classification, and recruitment.



Nichole  
Hardeman



Nichole began working at TCNJ 23 years ago on a small grant, then held a position in Academic Affairs under the Vice Provost's office working with Faculty Recruitment. This led to her desire to work in HR, where she worked for 7 years. Nichole also has higher education experience on campus working with the Vice President of Student Affairs, and ten years in Athletics as a Program Assistant.

Favorite quote:

“I’ve learned that people will forget what you said, people will forget what you did, but people will never forget how you made them feel.”

- Maya Angelo

## Fun Facts about Nichole:

- She is a mom of two adults (Brian Jr. – currently living in Boston, MA, and Jess – currently living in Brooklyn, NY), both of whom run in marathons!
- She has a love for animals and is obsessed with her 10-year-old rescue chihuahua Bailey (pictured under Pet Pride on page 9).
- She is an avid collector of Peanuts items, with her favorite character being Woodstock. She even has a Woodstock tattoo on her wrist!
- Nichole is a huge fan of the Philadelphia Eagles!

Other favorite pastimes include working outside in her yard, going to flea markets and thrift stores, and being with her family and friends.



# FEBRUARY BENEFIT EVENTS

## RETIREMENT ACCOUNTS

Eric Seiferth and Eric Lorenz from *Equitable Financial* will be on campus to review your NJ ABP/PERS retirement accounts through TCNJ.

Date: Wednesday, February 13th

Location: ASB, Room 103

Time: 9:00 am - 4:00 pm

To schedule an appointment with the Erics contact Alissa McCleary (alissa.mccleary@equitable.com).

## FINANCIAL WELLNESS

TCNJ, in partnership with MetLife/Brighthouse, is pleased to offer the following seminar, open to all TCNJ employees, regardless of their retirement plan and/or carrier:

### *Sources of Retirement Income*

It's important to have a solid understanding of the different types of retirement income that may be available to you in retirement. This session will help you understand: different income sources, tax implications, how to align income and expenses, and how to be prepared for market fluctuations.

- Date: Wednesday, February 26th
- Time: 12 - 1 pm
- Location: The Gitenstein Library – Library Conference Room



Send RSVP & questions to Carmelo Bruzzesi at [cbuzzesi@financialguide.com](mailto:cbuzzesi@financialguide.com).

MetLife/Brighthouse representatives will also be on campus between 9-11 am and 2-4 pm for individual meetings and retirement reviews. Contact Carmelo directly to schedule an in-person meeting, or schedule a virtual 30-minute Higher Education Consultation.

## MEET THE CREDIT UNION

The Credit Union of New Jersey will be on campus to meet with both current and prospective members to answer any questions that you may have.

Date: February 27th

Time: 9:00 am - 3:00 pm

Location: Administrative Services Building on the first floor, in room 103, across from the Payroll department.

We hope you have an opportunity to stop by and visit us in the Human Resources office, Room 101.

# STUDENT EMPLOYEE APPRECIATION WEEK

Please share [this](#) Student Appreciation Week poster! Contact Lea DeMarinis or submit the [S.A.E.W interest form](#). Let's show our student workers **LOVE**.

## STUDENT EMPLOYEE APPRECIATION WEEK!

### Dear Hiring Managers,

The second week of April is *Student Employee Appreciation Week*. TCNJ's Office of Human Resources is looking to put together a week of fun events to recognize our student employees.

### Here are a few events you can help us host:

- Pizza social
- TCNJ Trivia
- Student Appreciation Table
- Donate a prize or gift basket for a student raffle

If you're interested in hosting an event:

Submit a *S.E.A.W Interest Form*

Sign-up deadline: February 21st

Contact Lea: ([difonzol@tcnj.edu](mailto:difonzol@tcnj.edu)) x3183

# THIS FEBRUARY...

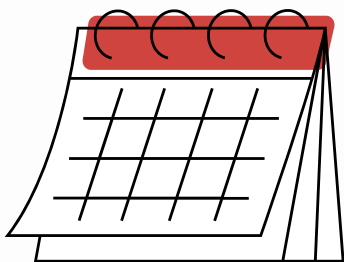
## ENERGY DAYS

We have two Energy Days in February! Wednesday, February 12th is Lincoln's Birthday, and Monday, February 17th is President's Day. For each Energy Day worked, you will accrue 1.5 days of comp time that will contribute to having Summer Fridays off. Energy Days worked requires no action, however if you choose not to work on an Energy Day, you will need to request that day off in Oracle Cloud.

### Requesting Energy Leave in HCM Cloud:

Requested energy leave time must be submitted in HCM Cloud and approved within the pay period before it closes. Requested energy leave time cannot be entered into HCM Cloud once the pay period ends. If energy leave time was not submitted during the pay period and needs to be added, please send an email to: [benefits@tcnj.edu](mailto:benefits@tcnj.edu).

To learn more, please review the [Holiday & Energy Leave Schedule](#).



## BLACK HISTORY MONTH

February is Black History Month, and as an institution that values the importance of the diverse backgrounds and experiences of others, we would like to highlight the different ways TCNJ is choosing to celebrate black history. Below are upcoming events, but please be sure to check out what else is happening this month from the [Division of Inclusive Excellence](#) calendar of events.

### Black Student Panel x BSU Alum Panel

Wed., Feb. 12, 7 – 9 p.m.

Location: Intercultural Center

### BSU x TCNJ Dining Event

Thu., Feb. 13, 11 a.m. – 4 p.m.

Location: Eickhoff Hall

### BSU x HSA Cultural Table Talk: Stigmas, Diaspora, and Prejudice

Mon., Feb. 17, 8:30 –  
10:30 p.m.

Location: Intercultural Center

### Black Business Pop-Up Shop

Mon., Feb. 24, 7 – 10 p.m.

Location: BSC 100

# ALSO THIS FEBRUARY...

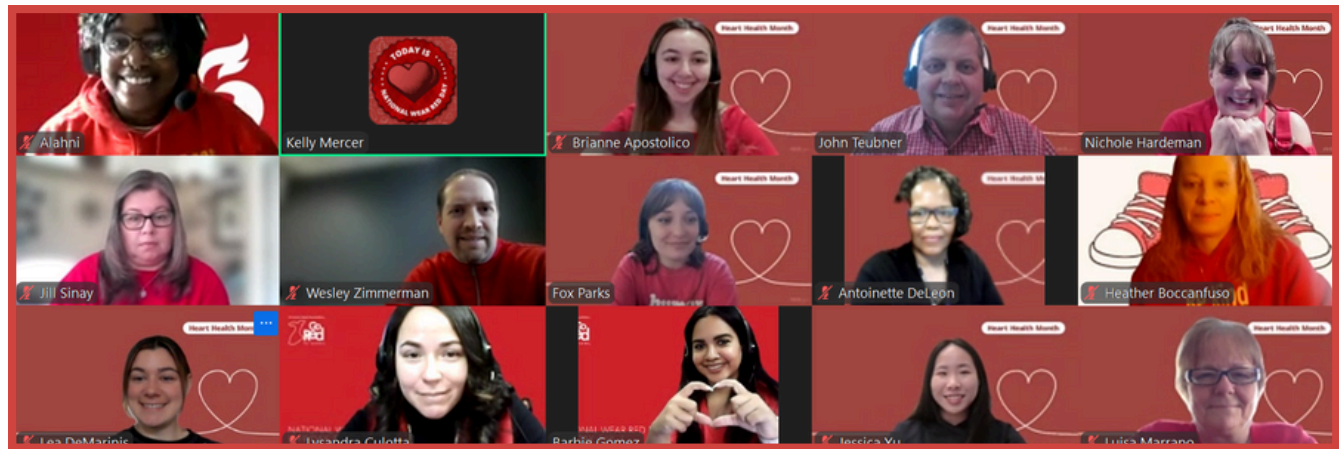
## NATIONAL WEAR RED-DAY FOR WOMEN’S HEALTH - “GO RED FOR WOMEN”

On Friday, February 7th, HR and Payroll wore red in honor of National Wear Red Day, which brings awareness of cardiovascular health in women.

Join #GoRedGetFit on Facebook to discover how you can lead a healthy life and lower your risk of cardiovascular disease.

To read more about the impact of National Wear Red Day, please check out this [informational guide](#).

## HR & PAYROLL WEARING RED FOR WOMENS HEART HEALTH (FEB 7TH, 2025)



## VALENTINES DAY



### *Ways to give love at TCNJ:*

Colleen Schmidt announced this fun Valentine’s Day opportunity for employees:

Valentine Candygrams will be available on Tuesday, February 11th, from 1:00 pm – 3:00 pm in the Business Building Lounge. You can fill out the [Google Form](#) to have a candygram sent to a coworker or drop by on the 11th to make your own! You can spread some love by sending a ‘thank you’ or ‘thinking of you’ message to your colleagues or for yourself!

*Happy Valentine's Day*





# LINKEDIN LEARNING

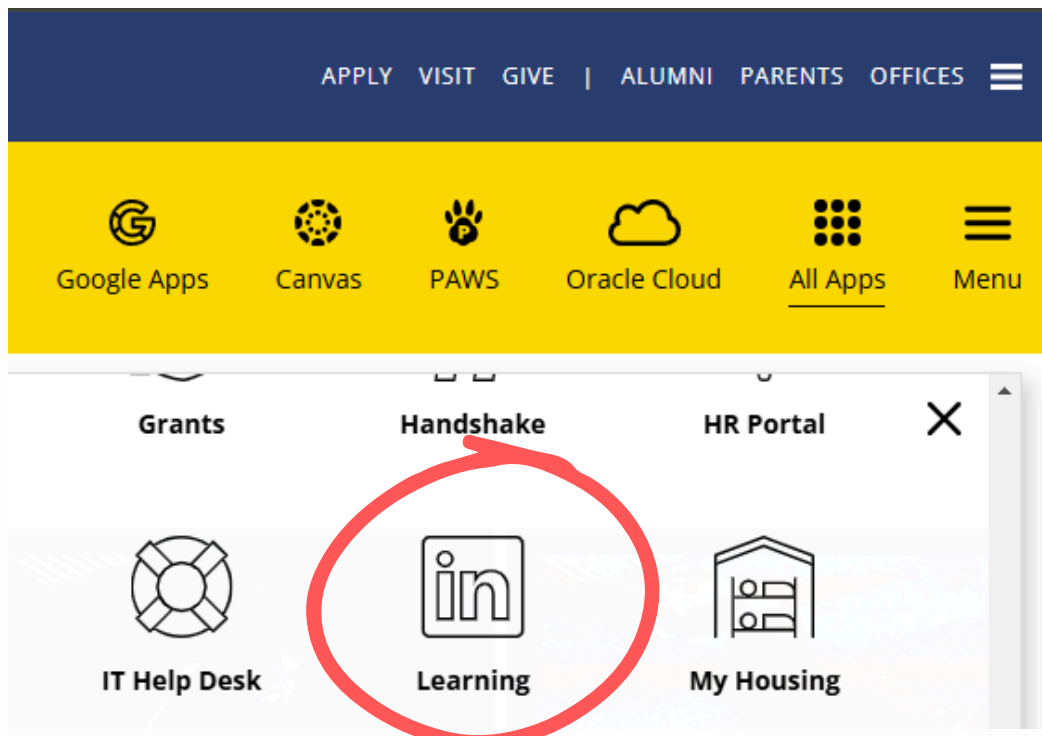
Did you know that as a TCNJ Employee, you have FREE full access to a wide range of topics offered by [LinkedIn Learning](#)?

Want to sharpen your excel skills? Take *Excel Essential Training*. Need to calm your nerves when collaborating? Try *Communicating with Confidence*. Want to make your work environment more inclusive? Give *Unconscious Bias* a go.

To access these courses, go to **TCNJ Today** and click on the LinkedIn Learning icon at the top of the page.

LinkedIn Learning allows you to expand your professionalism and advance your career by teaching you the crucial skills that are necessary for your success. Take a course to increase your knowledge on a particular subject, or get a Professional Certification to spice up your resume. The world's your oyster!

And just like that, endless amounts of information are at your fingertips to foster lifelong learning.

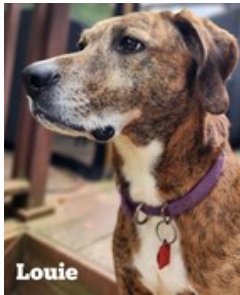




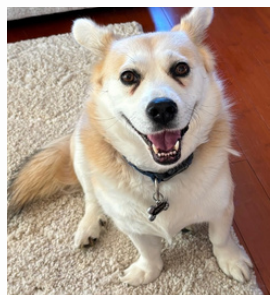
# TCNJ PET PRIDE

We know how much joy our pets bring to our lives, and we'd love to celebrate them in our upcoming HR Newsletters!

If you'd like your pet to be featured, submit a photo of them to [hr@tcnj.edu](mailto:hr@tcnj.edu). Please include their name and a fun fact/short description about them!



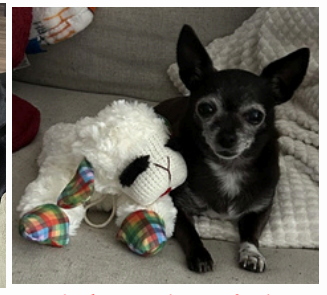
Susan Scibilia's dogs, both rescues



Jill Sinay's dog, Sochi



Luisa Marrano's dogs,  
Honey & Nera



Nichole Hardeman's dog,  
Bailey

# TCNJ KITCHEN CREATIONS

Welcome back to TCNJ's collection of recipes! View the **full cookbook** in our Kitchen Recipes shared drive!

## FEBRUARY RECIPES:



Lea's Game Day  
Chicken Wings

Paige's Tostada  
Pizza Recipe



Submitting is easy—just send your recipe to [hr@tcnj.edu](mailto:hr@tcnj.edu). If you have a photo of the dish, feel free to include it as well!

# Thank you for reading this edition of the Human Resources Newsletter.

We would like to remind TCNJ employees that the best way to get in touch with the Human Resources office is by submitting a ticket in the HR Service Portal.

## Come say hi!

For an in-person visit, feel free to stop by the HR office to speak with a representative or call our front desk at x2282 to set up an appointment.

Our office is located in the Administrative Services Building, Room 101 in Lot 8. We have now expanded our hours from 8:00 AM to 5:00 PM, Monday through Friday!

Took a photo of the TCNJ campus that you want featured? Send it to [hr@tcnj.edu](mailto:hr@tcnj.edu).

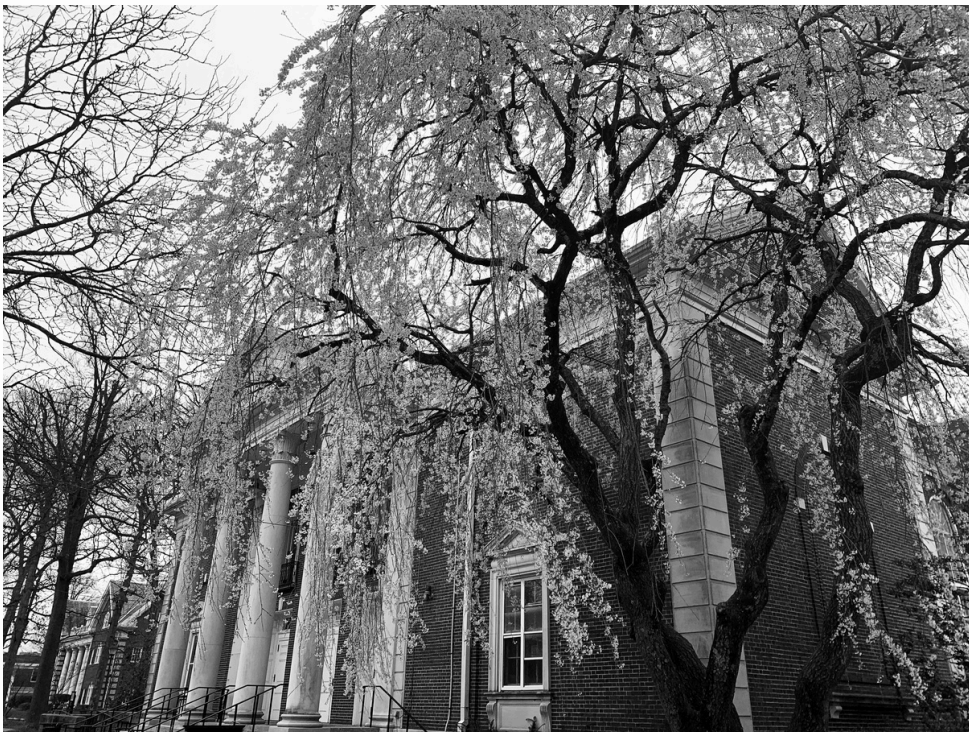


Photo of Kendall Hall provided by Kevin McCullough